



# Application Form RE



Detach and read these instructions before completing this form.  
Make sure all applicable spaces have been filled in before you return this form.

## BASIC INFORMATION

### How to Register a Renewal Claim:

**First:** Study the information on this page and make sure you know the answers to two questions:

- (1) What is the renewal filing period in your case?
- (2) Who can claim the renewal?

**Second:** Read through the instructions for filling out Form RE. Before completing the form, make sure that the copyright is now eligible for renewal, that you are authorized to file a renewal claim, and that you have all needed information about the copyright.

**Third:** Complete all applicable spaces on Form RE, following the line-by-line instructions. Use typewriter or print in black ink.

**Fourth:** Detach this sheet and send your completed Form RE to: Library of Congress, Copyright Office, 101 Independence Avenue, S.E., Washington, D.C. 20559-6000. Unless you have a Copyright Office Deposit Account, your application must be accompanied by a check or money order for \$45, payable to: *Register of Copyrights*. Do not send copies, phonorecords, or supporting documents with your renewal application unless specifically requested to do so by the Copyright Office.

**What Is Renewal of Copyright?** For works copyrighted before January 1, 1978, the copyright law provides a first term of copyright protection lasting 28 years followed by a second term of protection known as the renewal term. However, these works were required to be renewed within strict time limits to obtain a second term of copyright protection. If copyright was originally secured before January 1, 1964, and was not renewed at the proper time, copyright protection expired permanently at the end of the 28<sup>th</sup> year of the first term and could not be renewed. **Public Law 102-307, enacted on June 26, 1992**, amended the copyright law with respect to works copyrighted between January 1, 1964, and December 31, 1977, to secure *automatically* the second term of copyright and to make renewal registration optional. The renewal term automatically vests in the party entitled to claim renewal on December 31 of the 28<sup>th</sup> year of the first term.

**Public Law 105-298, enacted on October 27, 1998**, extended the renewal term an additional 20 years for all works still under copyright, whether in their first term or renewal term at the time the law became effective. The 1992 and 1998 amendments do not retroactively restore copyright to U.S. works that are in the public domain. For information concerning the restoration of copyright in certain foreign works under the 1994 Uruguay Round Agreements Act, request Circular 38b.

### Some Basic Points About Renewal:

(1) A work is eligible for renewal registration at the beginning of the 28th year of the first term of copyright.

(2) There is no requirement to make a renewal filing in order to extend the original 28-year copyright term to the full term of 95 years; however, there are benefits from making a renewal registration during the 28th year of the original term. For more information, request Circular 15, "Renewal of Copyright."

(3) Only certain persons who fall into specific categories named in the law can claim renewal.

(4) For works originally copyrighted on or after January 1, 1978, the copyright law has eliminated all renewal requirements and established a single copyright term and different methods for computing the duration of a copyright. For further information, request Circular 15a, "Duration of Copyright."

**Renewal Filing Period:** The amended copyright statute provides that, in order to register a renewal copyright, the renewal application and fee must be received in the Copyright Office

—within the last (28th) calendar year before the expiration of the original term of copyright or

—at any time during the renewed and extended term of 67 years.

To determine the filing period for renewal in your case:

(1) First, find out the date of original copyright for the work. In the case of works originally registered in unpublished form, the date of copyright is the date of registration; for published works, copyright begins on the date of first publication.

(2) Then add 28 years to the year the work was originally copyrighted. Your answer will be the calendar year during which the copyright will become eligible for renewal. Example: A work originally copyrighted on April 19, 1972, will be eligible for renewal in the calendar year 2000.

To renew a copyright during the original copyright term, the renewal application and fee **must** be received in the Copyright Office within 1 year prior to the expiration of the original copyright. All terms of the original copyright run through the end of the 28th calendar year making the period for renewal registration during the original term from December 31st of the 27th year of the copyright through December 31st of the following year.

**Who May Claim Renewal:** Renewal copyright may be claimed only by those persons specified in the law. Except in the case of four specific types of works, the law gives the right to claim renewal to the individual author of the work, regardless of who owned the copyright during the original term. If the author is dead, the statute gives the right to claim renewal to certain of the author's beneficiaries (widow and children, executors, or next of kin, depending on the circumstances). The present owner (proprietor) of the copyright is entitled to claim renewal only in four specified cases as explained in more detail on the reverse of this page.

**For Further Information:** To speak to an information specialist, call (202)707-3000 (TTY: (202)707-6737). Recorded information is available 24 hours a day. Order forms and other publications from the address in space 8 or call the Forms and Publications Hotline at (202)707-9100 24 hours a day. Obtain circulars by fax by using a touchtone phone to call (202)707-2600. Access and download circulars, forms, and other information from the Copyright Office Website at [www.loc.gov/copyright](http://www.loc.gov/copyright).

Helpful publications include Circular 96 202.20, "Deposit of Copies and Phonorecords for Copyright Registration"; Circular 96 202.21 "Deposit of Identifying Material Instead of Copies"; Circular 96 202.17, "Renewals"; Circular 15, "Renewal of Copyright"; and Circular 15a, "Duration of Copyright."

#### PRIVACY ACT ADVISORY STATEMENT Required by the Privacy Act of 1974 (Public Law 93-579)

AUTHORITY FOR REQUESTING THIS INFORMATION:  
• Title 17, U.S.C., Sec. 304

FURNISHING THE REQUESTED INFORMATION IS:  
• Voluntary

#### BUT IF THE INFORMATION IS NOT FURNISHED:

- It may be necessary to delay or refuse renewal registration
- If renewal registration is not made before expiration of the original copyright term, ownership of the renewal term may be affected

#### PRINCIPAL USES OF REQUESTED INFORMATION:

- Establishment and maintenance of a public record
- Examination of the application for compliance with the registration requirements of the copyright code

#### OTHER ROUTINE USES:

- Public inspection and copying
- Preparation of public indexes
- Preparation of public catalogs of copyright registrations
- Preparation of search reports upon request

#### NOTE:

- No other advisory statement will be given you in connection with this application
- Please keep this statement and refer to it if we communicate with you regarding this application

## LINE-BY-LINE INSTRUCTIONS

Please type or print neatly using black ink. The form is used to produce the certificate.

1

### SPACE 1: Renewal Claimant(s)

**General Instructions:** For this application to result in a valid renewal, space 1 must identify one or more of the persons who are entitled to renew the copyright under the statute. Give the full name and address of each claimant, with a statement of the basis of each claim, using the wording given in these instructions.

**For registration in the 28th year** of the original copyright term, the renewal claimant is the individual(s) or entity who is entitled to claim renewal copyright on the date filed.

**For registration after the 28th year** of the original copyright term, the renewal claimant is the individual(s) or entity who is entitled to claim renewal copyright on December 31st of the 28th year.

#### Persons Entitled to Renew:

A. The following persons may claim renewal in all types of works except those enumerated in Paragraph B below:

1. The author, if living. State the claim as: *the author*
2. The widow, widower, and/or children of the author, if the author is not living.

State the claim as:

*the widow (widower) of the author* . . . . .

(Name of author)

*and/or the child (children) of the deceased author* . . . . .

(Name of author)

3. The author's executor(s), if the author left a will and if there is no surviving widow, widower, or child. State the claim as:

*the executor(s) of the author* . . . . .

(Name of author)

4. The next of kin of the author, if the author left no will and if there is no surviving widow, widower, or child. State the claim as:

*the next of kin of the deceased author* . . . . . *there being no will.*

(Name of author)

B. In the case of the following four types of works, the proprietor (owner of the copyright at the time of renewal registration) may claim renewal:

1. Posthumous work (a work published after the author's death as to which no copyright assignment or other contract for exploitation has occurred during the author's lifetime). State the claim as: *proprietor of copyright in a posthumous work.*

2. Periodical, cyclopedic, or other composite work. State the claim as: *proprietor of copyright in a composite work.*

3. "Work copyrighted by a corporate body otherwise than as assignee or licensee of the individual author." State the claim as: *proprietor of copyright in a work copyrighted by a corporate body otherwise than as assignee or licensee of the individual author.* This type of claim is considered appropriate in relatively few cases.

4. Work copyrighted by an employer for whom such work was made for hire. State the claim as: *proprietor of copyright in a work made for hire.*

## 2 SPACE 2: Work Renewed

**General Instructions:** This space is to identify the particular work being renewed. The information given here should agree with that appearing in the certificate of original registration.

**Title:** Give the full title of the work, together with any subtitles or descriptive wording included with the title in the original registration. In the case of a musical composition, give the specific instrumentation of the work.

**Renewable Matter:** Copyright in a new version of a previously published or copyrighted work such as an arrangement, translation, dramatization, compilation, or work republished with new matter covers only the additions, changes, or other new material appearing for the first time in that version. If this work was a new version, state in general the new matter upon which copyright was claimed.

**Contribution to Periodical, Serial, or other Composite Work:** Separate renewal registration is possible for a work published as a contribution to a periodical, serial, or other composite work, whether the contribution was copyrighted independently or as part of the larger work in which it appeared. Each contribution published in a separate issue ordinarily requires a separate renewal registration. However, the law provides an alternative, permitting groups of periodical contributions by the same individual author to be combined under a single renewal application and fee in certain cases.

If this renewal application covers a single contribution, give all of the requested information in space 2. If you are seeking to renew a group of contributions, include a reference such as "See space 5" in space 2 and give the requested information about all of the contributions in space 5.

## 3 SPACE 3: Author(s)

**General Instructions:** The copyright secured in a new version of a work is independent of any copyright protection in material published earlier. The only "authors" of a new version are those who contributed copyrightable matter to it. Thus, for renewal purposes, the person who wrote the original version on which the new work is based cannot be regarded as an "author" of the new version, unless that person also contributed to the new matter.

**Authors of Renewable Matter:** Give the full names of all authors who contributed copyrightable matter to this particular version of the work.

## 4

### Space 4: Facts of Original Registration

**General Instructions:** Each item in space 4 should agree with the information appearing in the original registration for the work. If the work being renewed is a single contribution to a periodical or composite work that was not separately registered, give information about the particular issue in which the contribution appeared. You may leave this space blank if you are completing space 5.

**Original Registration Number:** Give the full registration number, which appears in the upper right hand corner of the front of the certificate of registration.

**Original Copyright Claimant:** Give the name in which ownership of the copyright was claimed in the original registration.

**Date of Publication or Registration:** Give only one date. If the original registration gave a publication date, it should be transcribed here; otherwise the registration was for an unpublished work, and the date of registration should be given. See Note below.

## 5

### SPACE 5: Group Renewals

**General Instructions:** A renewal registration using a single application and \$45 fee can be made for a group of works if **all** the following statutory conditions are met: (1) all the works were written by the same author, who is named in space 3 and who is or was an individual (not an employer for hire); (2) all the works were first published as contributions to periodicals (including newspapers) and were copyrighted on their first publication either through separate copyright notice and registration or by virtue of a general copyright notice in the periodical issue as a whole; (3) the renewal claimant or claimants and the basis of claim or claims, as stated in space 1, are the same for all the works; (4) the renewal application and fee are received not less than 27 years after the 31st day of December of the calendar year in which all the works were first published (See following Note); and (5) the renewal application identifies each work separately, including the periodical containing it and the date of first publication.

**Note:** During the 28th year of the original term and during the extended 67-year renewal term, renewal registration may be made for a single work or a group of works without having made an original registration. This option requires the filing of a renewal application Form RE accompanied by a Form RE Addendum, a copy of the work as first published or appropriate identifying material in accordance with the requirements of 37 CFR 202.17, and a total \$60 filing fee.

**Time Limits for Group Renewals:** To be renewed as a group, all the contributions must have been first published during the same calendar year. For example, suppose six contributions by the same author were published on April 1, 1968, July 1, 1968, November 1, 1968, February 1, 1969, July 1, 1969, and March 1, 1970. The three 1968 copyrights can be combined and renewed at any time during 1996, and the two 1969 copyrights can be renewed as a group during 1997, but the 1970 copyright must be renewed by itself in 1998.

**Identification of Each Work:** Give all the requested information for each contribution. The registration number should be that for the contribution itself if it was separately registered, and the registration number for the periodical issue if it was not.

## 6,7,8

### SPACE 6,7,8: Deposit Account (Fee), Correspondence, Certification, Return Address

**Deposit Account (Fee):** If you maintain a Deposit Account in the Copyright Office, identify it in space 6. Otherwise, leave the space blank and send the fee of \$45 for Form RE or \$60 for Form RE accompanied by Form RE Addendum with your application and deposit.

**Correspondence:** This space should contain the name, address, area code, telephone number, fax number, and email address of the person to be consulted if correspondence about this application becomes necessary.

**Certification (Space 7):** The renewal application is not acceptable unless it bears the date and the handwritten signature of the renewal claimant or the duly authorized agent of the renewal claimant.

**Address for Return of Certificate (Space 8):** The address box must be completed legibly since the certificate will be returned in a window envelope.

Fees are effective through June 30, 2002. After that date, check the Copyright Office Website at [www.loc.gov/copyright](http://www.loc.gov/copyright) or call (202) 707-3000 for current fee information.

EFFECTIVE DATE OF RENEWAL REGISTRATION

Month Day Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET (FORM RE/CON).

RENEWAL CLAIMANT(S), ADDRESS(ES), AND STATEMENT OF CLAIM ▼ (See Instructions)

a	Name .....
	Address .....
	Claiming as ..... (Use appropriate statement from instructions)
b	Name .....
	Address .....
	Claiming as .....
c	Name .....
	Address .....
	Claiming as .....

TITLE OF WORK IN WHICH RENEWAL IS CLAIMED ▼

RENEWABLE MATTER ▼

**PUBLICATION AS A CONTRIBUTION** If this work was published as a contribution to a periodical, serial, or other composite work, give information about the collective work in which the contribution appeared. Title of Collective Work ▼

If published in a periodical or serial give: Volume ▼ Number ▼ Issue Date ▼

AUTHOR(S) OF RENEWABLE MATTER ▼

ORIGINAL REGISTRATION NUMBER ▼ ORIGINAL COPYRIGHT CLAIMANT ▼

ORIGINAL DATE OF COPYRIGHT

If the original registration for this work was made in published form, give:  
DATE OF PUBLICATION: (Month) (Day) (Year) OR  
If the original registration for this work was made in unpublished form, give:  
DATE OF REGISTRATION: (Month) (Day) (Year)

CORRESPONDENCE ☐ YES

EXAMINED BY \_\_\_\_\_

CHECKED BY \_\_\_\_\_

FUNDS RECEIVED \_\_\_\_\_

FOR  
COPYRIGHT  
OFFICE  
USE  
ONLY

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET (FORM RE/CON).

**RENEWAL FOR GROUP OF WORKS BY SAME AUTHOR:** To make a single registration for a group of works by the same individual author published as contributions to periodicals (see instructions), give full information about each contribution. If more space is needed, request continuation sheet (Form RE/CON).

<b>a</b>	Title of Contribution: .....		
	Title of Periodical: .....	Vol: ..... No: ..... Issue Date: .....	
	Date of Publication: ..... (Month) (Day) (Year)	Registration Number: .....	
<b>b</b>	Title of Contribution: .....		
	Title of Periodical: .....	Vol: ..... No: ..... Issue Date: .....	
	Date of Publication: ..... (Month) (Day) (Year)	Registration Number: .....	
<b>c</b>	Title of Contribution: .....		
	Title of Periodical: .....	Vol: ..... No: ..... Issue Date: .....	
	Date of Publication: ..... (Month) (Day) (Year)	Registration Number: .....	
<b>d</b>	Title of Contribution: .....		
	Title of Periodical: .....	Vol: ..... No: ..... Issue Date: .....	
	Date of Publication: ..... (Month) (Day) (Year)	Registration Number: .....	

**DEPOSIT ACCOUNT:** If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.

Name \_\_\_\_\_

Account Number \_\_\_\_\_

Area code and daytime telephone number ► \_\_\_\_\_

**CORRESPONDENCE:** Give name and address to which correspondence about this application should be sent.

Name \_\_\_\_\_

Address \_\_\_\_\_ (Apt)

(City) (State) (ZIP)

Fax number ► \_\_\_\_\_ Email Address ► \_\_\_\_\_

**CERTIFICATION\*** I, the undersigned, hereby certify that I am the: (Check one)☐ renewal claimant☐ duly authorized agent of \_\_\_\_\_

(Name of renewal claimant) ▲

of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge.

Typed or printed name ▼ \_\_\_\_\_

Date ▼ \_\_\_\_\_



Handwritten signature (X) ▼ \_\_\_\_\_

**Certificate will be mailed in window envelope to this address:**

Name ▼
Number/Street/Apt ▼
City/State/ZIP ▼

**YOU MUST:**

- Complete all necessary spaces
- Sign your application in space 7

**SEND ALL ELEMENTS IN THE SAME PACKAGE:**

1. Application form
2. Nonrefundable filing fee in check or money order payable to *Register of Copyrights*

**MAIL TO:**

Library of Congress  
Copyright Office  
101 Independence Avenue, S.E.  
Washington, D.C. 20559-6000

As of July 1, 1999, the filing fee for Form RE is \$45.